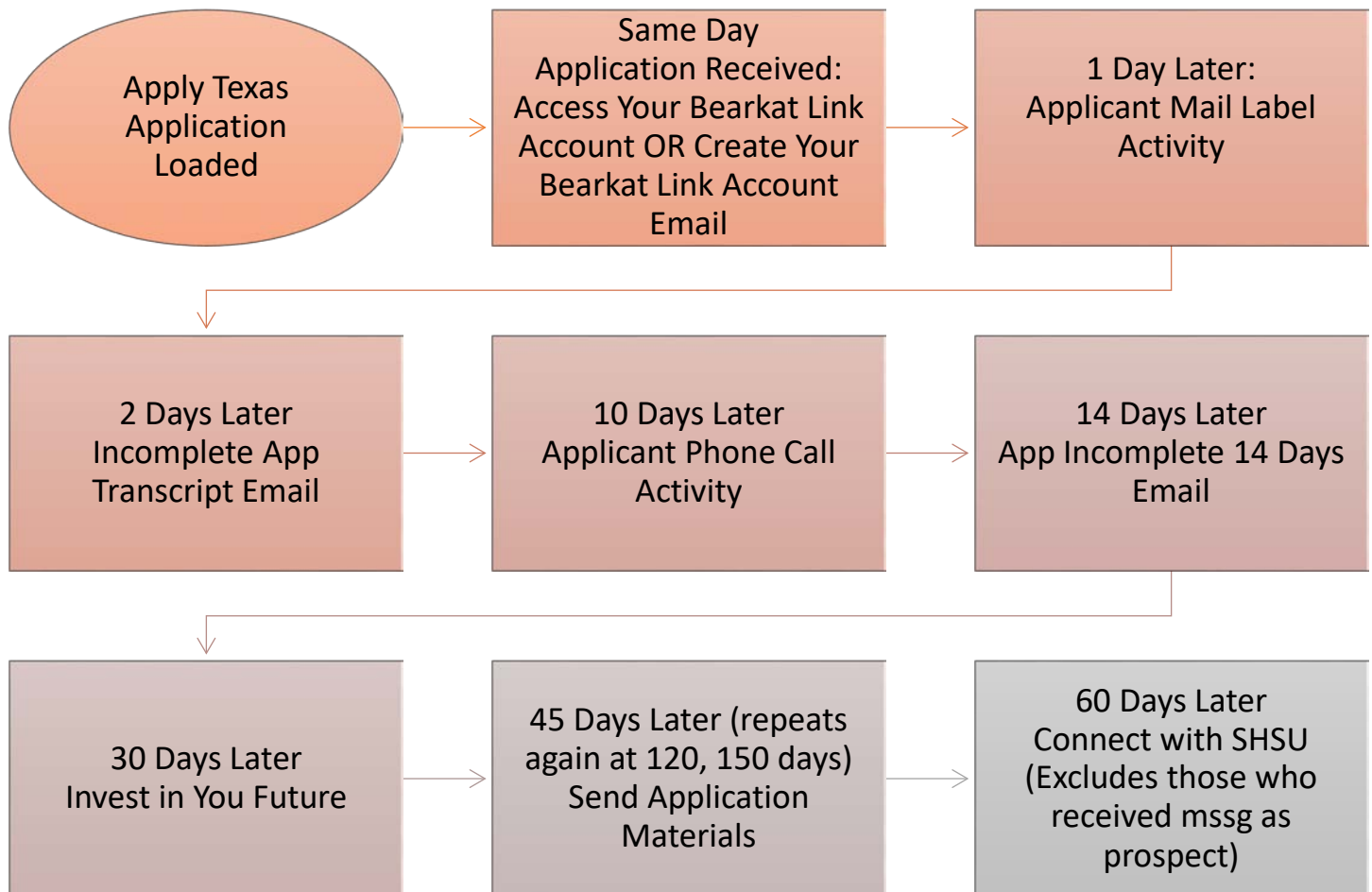


Graduate Applicant Communication Plan, Queued per Application Term (terminate 12th class day)



If application reaches complete status, applicant receives "Application Complete" message.

Additional Messages:

- Pending Degree Conferral Email (if applicable, sent when pending degree conferral flag placed on record)
- International application additional materials (if applicable, sent one day after app received message.)

Application Received: Access Your Bearkat Link Account

*Inserts App Program Information, sample below

From: Graduate Admissions

Subject: Application Received at SHSU

Dear David,

Graduate Admissions received your Apply Texas application for Spring 2017 entry to the Homeland Security Studies, Master of Science program.

Next Steps

You'll likely have a few more required supplemental application materials to send before your application will be complete and ready for admission review.

- Be sure to logon to **<https://bearkatlink.shsu.edu>** in order to review and upload additional required application items.
- Official transcripts from the baccalaureate degree granting institution are required. Send official transcripts to the Office of Graduate Admissions, SHSU, Box 2478, Huntsville, TX 77341-2478.
- Supplemental materials must be received by Graduate Admissions by program-specific admission deadlines to be considered for admission. Application materials vary by program.

Homeland Security Studies, Master of Science Contact Information

Doris Pratt

Graduate Advising Coordinator

Department of Security Studies

Email: icc_dcp@shsu.edu

Phone: [\(936\) 294-3637](tel:936-294-3637)

Program Webpage: <http://www.shsu.edu/programs/master-of-science-in-homeland-security-studies/index.html>

Please expect to see more information from SHSU soon!

Sincerely,

Your Graduate Admission Team

The Office of Graduate Admissions

graduate@shsu.edu

[936.294.1971](tel:936.294.1971)

Box 2478, Huntsville, TX 77341

shsu.edu/grad

Sam Houston State University

Member The Texas State University System

Don't want to receive further messages from SHSU Graduate Admissions?

Please reply with "unsubscribe" in the subject line.

Application Received: Create Your Bearkat Link Account

**Inserts App Program Information, sample below*

From: Graduate Admissions, Sam Houston State University

Subject: Application received at SHSU - Additional Steps Required

Dear Bridgett,

Graduate Admissions received your Apply Texas application for Fall 2017 entry to the Clinical Psychology, Doctor of Philosophy program. This email contains important next steps for your application.

Next Steps

You'll likely have a few more required supplemental application materials to send before your application will be complete and ready for admission review.

Your Bearkat Link Account

Create your bearkatlink.shsu.edu account in order to review and upload additional required application items. **Enter the following information from your application** when you create your Bearkat Link account:

- Email: **Bridgett.boxley@yahoo.com**
- Program: **Clinical Psychology, Doctor of Philosophy**
- Term: **Fall 2017**

***Please Note:** it may take up to 48 hours for your to see your application information on your Bearkat Link account.

- Official transcripts from the baccalaureate degree granting institution are required. Send official transcripts to the Office of Graduate Admissions, SHSU, Box 2478, Huntsville, TX 77341-2478.
- Supplemental materials must be received by Graduate Admissions by program-specific admission deadlines to be considered for admission. Application materials vary by program.

Clinical Psychology, Doctor of Philosophy Contact Information

Dr. Jorge Varela

Associate Professor of Psychology

Director of Clinical Training

Email: clinpsy@shsu.edu

Phone:

Program Webpage:

<http://www.shsu.edu/academics/psychology-and-philosophy/psychology/doctoral-program/index.html>

Department: Department of Psychology and Philosophy

Please expect to see more information from SHSU soon!

Sincerely,

Your Graduate Admission Team

The Office of Graduate Admissions

graduate@shsu.edu

[936.294.1971](tel:936.294.1971)

Box 2478, Huntsville, TX 77341

shsu.edu/grad

Sam Houston State University

Member The Texas State University System

Don't want to receive further messages from SHSU Graduate Admissions?

Please reply with "unsubscribe" in the subject line.

Incomplete App (International Applicant)

From: Graduate Admissions

Subject: Additional items for international applicants

Dear Lauren Sears,

Your application for admission at Sam Houston State University has been received. The Office of Graduate Admissions works closely with the Office of International Students to answer your questions and assist you as you complete your application for admission to the university. As an international applicant you will need to submit some additional items to help us review your credentials:

- Official copy of your university transcript from the baccalaureate degree granting institution with your degree(s) conferred
- Official transcript evaluation
- Official Test of English as a Foreign Language (TOEFL) score report from Educational Testing Service – you must score a minimum of 550 (paper-based) or 79 (internet-based)
- Official IELTS scores are also accepted and the minimum requirement is 6.5

Additional requirements vary by program, [please see the requirements for your program here.](#)

Official transcripts and transcript evaluations can be sent to the Office of Graduate Admissions Sam Houston State University Box 2478 Huntsville, TX 77341-2478. All other materials can be uploaded to your application via your [Bearkat Link account](#).

We are excited you have chosen SHSU to pursue your graduate studies. If you have any questions, please feel free to contact the Office of Graduate Admissions at graduate@shsu.edu.

If you would like to speak with an International Graduate Advisor, please email grad.intl@shsu.edu.

The Office of Graduate Admissions
shsu.edu/grad

Sam Houston State University
Member The Texas State University System

Don't want to receive further messages from SHSU Graduate Admissions?
Please reply with "unsubscribe" in the subject line.

Incomplete App Transcript

From: Graduate Admissions

Subject: SHSU Requires an Official Transcript for Admission



[Check App Status](#)

{!Person:First Name;Applicant},
your transcript is a critical
component for a complete
application.

[See Frequently Asked Transcript Questions](#)

At SHSU, all programs require an official sealed transcript that shows your bachelor's degree conferral. Some of our programs will request all transcripts or you may be contacted to provide transcripts that demonstrate completion of prerequisite coursework.

Visit us [online](#) or call us to determine your transcript requirements.

Graduate Admissions
Sam Houston State University
Box 2478, Huntsville, TX 77341
[936.294.1971](tel:936.294.1971)
graduate@shsu.edu
shsu.edu/grad

Member The Texas State University System

You're receiving this email because you applied to Sam Houston State University. Not interested anymore? [Unsubscribe](#) from SHSU Bearkat Link email or reply to this message with "unsubscribe" in the subject line. Applicants may continue to receive system emails that include information on admission decisions, missing documentation, deadlines, and announcements of open registration.

App Incomplete 14 Days Email

From: Graduate Admissions

Subject: Incomplete Application at SHSU



[Check App Status](#)

Complete Your Application to SHSU

You'll likely have a few more required supplemental application materials to send before your application will be complete and ready for admission review.

**Supplemental materials must be received by Graduate Admissions by program-specific admission deadlines to be considered for admission. Application materials vary by program.*

Tips for Applicants



Check Your Application Status at Bearkat Link

You can check your application status and outstanding supplemental materials status online. If you haven't already, use your email address to complete your [Bearkat Link account](#).

[Check App Status](#)



Review Required Supplemental Application Materials

Application materials and deadlines vary by program. Visit the degree programs page and locate your program in the list to determine required items.

[Degree Programs](#)



Send Official Transcripts to Graduate Admissions

You may mail official transcripts to Office of Graduate Admissions, SHSU, Box 2478, Huntsville, TX 77341-2478.

[Office of Graduate Admissions Website](#)



Need to Take a Standardized Test?

If you need to take the GRE (ets.org/gre) or GMAT (mba.com/us/the-gmat-exam), visit the testing service web site for more information and to register. Test scores are electronically submitted directly from the testing service and

paired with your Apply Texas application when received. The institution code for the GRE is 6643. The [SHSU Testing Center](#) administers the MAT.

Test Score FAQs

Graduate Admissions
Sam Houston State University
Box 2478, Huntsville, TX 77341
[936.294.1971](tel:936.294.1971)
graduate@shsu.edu
shsu.edu/grad

Member The Texas State University System

You're receiving this email because you applied to Sam Houston State University. Not interested anymore? [Unsubscribe](#) from SHSU Bearkat Link email or reply to this message with "unsubscribe" in the subject line. Applicants may continue to receive system emails that include information on admission decisions, missing documentation, deadlines, and announcements of open registration.

Invest in Your Future

From: Graduate Admissions

Subject: Complete your application and see where a graduate degree can take you



Check App Status



{!Person:First Name;}, looking to take your career to the next level?

Graduate school can equip you with the skills needed for career advancement, as well as help you build a network of peers in your field.

[Check Application Status](#)

Complete your application today and see where a graduate degree can take you. Consider these statistics from the U.S. Bureau of Labor Statistics:

- **Increase Earning Potential:** The median annual salary for Americans with a master's degree is [\\$63,400](#).
- **Strengthen Career Outlook:** Those with master's degrees have a low unemployment rate [\(3.4%\)](#).

{!Person:First Name;}, I am here to answer your questions about your application. Please call me at [\(936\) 294-1971](tel:(936) 294-1971) or email graduate@shsu.edu.

Sincerely,

Kristi DeBose
Graduate Recruiter

Graduate Admissions
Sam Houston State University
Box 2478, Huntsville, TX 77341
[936.294.1971](tel:936.294.1971)
graduate@shsu.edu
shsu.edu/grad

Member The Texas State University System

You're receiving this email because you applied to Sam Houston State University. Not interested anymore? [Unsubscribe](#) from SHSU Bearkat Link email or reply to this message with "unsubscribe" in the subject line. Applicants may continue to receive system emails that include information on admission decisions, missing documentation, deadlines, and announcements of open registration.

Send Application Materials (repeats 3x)

From: Graduate Admissions

Subject: {!Person:First Name;Applicant,}, send in your additional application materials



Sam Houston
State University

Check App Status

**{!Person:First Name;}, do you have
outstanding supplemental
application materials for SHSU?**

Check Application Status*

*You'll likely have a few more required supplemental application materials to send before your application is complete and ready for admission review.

If you've recently mailed or submitted your final supplemental item, it is in process.

Visit [Bearkat Link](#) to determine required supplemental items.

**Supplemental materials must be received by Graduate Admissions by program-specific admission deadlines to be considered for admission. Application materials vary by program.*

Graduate Admissions
Sam Houston State University
Box 2478, Huntsville, TX 77341
[936.294.1971](tel:936.294.1971)
graduate@shsu.edu
shsu.edu/grad

Member The Texas State University System

You're receiving this email because you applied to Sam Houston State University. Not interested anymore? [Unsubscribe](#) from SHSU Bearkat Link email or reply to this message with "unsubscribe" in the subject line. Applicants may continue to receive system emails that include information on admission

decisions, missing documentation, deadlines, and announcements of open registration.

Connect with SHSU

From: Graduate Admissions, Sam Houston State University

Subject: Connect with SHSU and See Why the Difference is Here



{#First Name#}, choosing a university isn't just an academic decision, it's a personal one as well.



Find your inspiration to lead at SHSU, where faculty and students demonstrate what commitment, hard work, and talent can accomplish every day.

See Why the Difference is Here



Stay Informed

Explore faculty and student accomplishments, recognition, and research via Today @ Sam, SHSU's news resource.

[Today @ Sam →](#)



Connect

Looking to network with current students, faculty, staff, and alumni? Or just interested in pretty photos of campus?

[Facebook](#)

[Twitter](#)

[Instagram](#)

[Linked In](#)



Visit Campus

The Visitor Center provides visitor parking and general campus tours. Be sure to stop by Grad Admissions as well!

[SHSU Visitor Center →](#)

Graduate Admissions
Sam Houston State University
Box 2478, Huntsville, TX 77341
936.294.1971
graduate@shsu.edu
shsu.edu/grad

Member The Texas State University System

Application Complete

From: Graduate Admissions, Sam Houston State University

Subject: SHSU Graduate Application is Complete

%%First Name%%,

You have submitted all required supplemental items and your application is complete. At this time your application is with the program to which you applied and is in review. Once your review is complete, you will be notified by the program on your admission recommendation.

Graduate Admissions
Sam Houston State University
Box 2478, Huntsville, TX 77341
936.294.1971
graduate@shsu.edu
shsu.edu/grad

Member The Texas State University System

You're receiving this email because you applied to Sam Houston State University. Not interested anymore? [Unsubscribe](#) from SHSU Bearkat Link email or reply to this message with "unsubscribe" in the subject line. Applicants may continue to receive system emails that include information on admission decisions, missing documentation, deadlines, and announcements of open registration.

Pending Degree Conferral (if applicable)

From: Graduate Admissions, Sam Houston State University

Subject: Don't forget to send another transcript after you graduate!

{!Person:First Name;Hello},

Don't forget to send us another transcript when your degree is conferred (e.g. after you graduate).

Transcripts may be sent to:

Graduate Admissions, SHSU Box 2478, Huntsville, TX 77341-2478

Electronic transcripts may be sent to graduate@shsu.edu. Electronic transcripts must be sent directly to SHSU from your university or institution either as a certified PDF or via our data transfer system to be considered official.

If you have any questions, please contact our office at 936-294-1971 or graduate@shsu.edu.

Graduate Admissions
Sam Houston State University
Box 2478, Huntsville, TX 77341
936.294.1971
graduate@shsu.edu
shsu.edu/grad

Member The Texas State University System

You're receiving this email because you applied to Sam Houston State University. Not interested anymore? [Unsubscribe](#) from SHSU Bearkat Link email or reply to this message with "unsubscribe" in the subject line. Applicants may continue to receive system emails that include information on admission decisions, missing documentation, deadlines, and announcements of open registration.